



2009

Timekeeper Payroll Schedule

Bi-Weekly Payroll (2R) Non-exempt, Temporary, On-Call, Students, Non-Credit				Monthly Payroll (5R) Faculty, Exempt Staff, G.A., T.A., R.A.		
Pay Period	Time Entry Deadline	Pay Date		Pay Period	Exception Time Deadline	Pay Date
1 12/20/08 - 01/02/09	01/05/09	01/09/09		1 01/01/09 - 01/31/09	01/20/09	01/30/09
2 01/03/09 - 01/16/09 Note 1	01/16/09	01/23/09				
3 01/17/09 - 01/30/09	02/02/09	02/06/09		2 02/01/09 - 02/28/09	02/20/09	02/27/09
4 01/31/09 - 02/13/09	02/16/09	02/20/09				
5 02/14/09 - 02/27/09	03/02/09	03/06/09		3 03/01/09 - 03/31/09	03/20/09	03/31/09
6 02/28/09 - 03/13/09	03/16/09	03/20/09				
7 03/14/09 - 03/27/09	03/30/09	04/03/09		4 04/01/09 - 04/30/09	04/20/09	04/30/09
8 03/28/09 - 04/10/09	04/13/09	04/17/09				
9 04/11/09 - 04/24/09	04/27/09	05/01/09		5 05/01/09 - 05/31/09	05/20/09	05/29/09
10 04/25/09 - 05/08/09	05/11/09	05/15/09				
11 05/09/09 - 05/22/09 Note 1 & 2	05/22/09	05/29/09		6 06/01/09 - 06/30/09	06/22/09	06/30/09
12 05/23/09 - 06/05/09	06/08/09	06/12/09				
13 06/06/09 - 06/19/09	06/22/09	06/26/09		7 07/01/09 - 07/31/09	07/20/09	07/31/09
14 06/20/09 - 07/03/09	07/06/09	07/10/09				
15 07/04/09 - 07/17/09	07/20/09	07/24/09		8 08/01/09 - 08/31/09	08/20/09	08/31/09
16 07/18/09 - 07/31/09	08/03/09	08/07/09				
17 08/01/09 - 08/14/09	08/17/09	08/21/09		9 09/01/09 - 09/30/09	09/21/09	09/30/09
18 08/15/09 - 08/28/09	08/31/09	09/04/09				
19 08/29/09 - 09/11/09	09/14/09	09/18/09		10 10/01/09 - 10/31/09	10/20/09	10/30/09
20 09/12/09 - 09/25/09	09/28/09	10/02/09				
21 09/26/09 - 10/09/09	10/12/09	10/16/09		11 11/01/09 - 11/30/09	11/18/09 Note 1	11/30/09
22 10/10/09 - 10/23/09 Note 2	10/26/09	10/30/09				
23 10/24/09 - 11/06/09	11/09/09	11/13/09		12 12/01/09 - 12/31/09	12/14/09 Note 1	12/23/09
24 11/07/09 - 11/20/09 Note 1	11/19/09	11/25/09				
25 11/21/09 - 12/04/09	12/07/09	12/11/09				
26 12/05/09 - 12/18/09 Note 1	12/17/09	12/23/09				

The biweekly time entry deadline is 5:00 PM on Monday unless there is a holiday.

The monthly exception time deadline is 5:00 PM on the 20th unless there is a holiday or weekend.

Note 1-Due to the holiday, biweekly time entry/monthly exception time is due early.

Note 2-When three biweekly paydays occur within the month, only mandatory deductions are withheld.